

LEIGH NEW VILLAGE HALL CHARGES 1 Feb. 2010 - 31 Jan. 2011

There are 3 categories of users:

A	Residents of Leigh, Local Clubs, and those living in the Wriggle Valley Benefice. (Batcombe, Chetnole, Hermitage, Hilfield, Ryme Intrinsic and Yetminster).
B	People living outside the Benefice, Outside Clubs, and Non-profit Organisations.
C	Commercial Organisations and Government - Hire charges to be quoted by the Treasurer.

Hirer, Location & Type of Event	Leigh/Wriggle Valley Residents & Local Clubs		Other Users/Clubs & Non-profit organisations	
	Session	Extra Hour	Session	Extra Hour
Main Hall	£18	£6	£28	£10
Committee Room	£15	£5	£24	£8
Kitchen - full use, additional charge	£25	£8	£39	£13
Whole Hall & Kitchen (full use)	£60 per session		£95 per session	
Private Parties/Dances/Discos Set up from 2 pm, full use of kitchen	£120 Plus £120 security Deposit		£190 Plus £190 Security Deposit	
Children's Parties	£18	£6	£28	£10
Conferences/events Incl. Hall & Committee Room	£33	£11	£52	£18
Weddings from set-up Friday 1 pm to clear-up Sunday 1 pm	£350 Plus £350 Security Deposit		£850 Plus £850 Security Deposit	
Bar/supervisor staff when alcohol retailed in evening	£80		£120	

Notes	1	Sessions are: 10 am - 1 pm, 2 pm - 5 pm, 7 pm - 10 pm.
	2	Extra hours can be booked at rates shown above, at the Booking Secretary's discretion.
	3	Lunch time meetings (12 noon to 3 pm) can be booked at the relevant session rates, at the Booking Secretary's discretion.
	4	Charges include use of the kitchen for serving tea/coffee/soft drinks and snacks. For food preparation add the Kitchen Full Use charge.
	5	Hire Charges for the Main Hall and Committee Room are payable on the day of the event, except for Private Functions (see 6) , or can be invoiced by prior arrangement.
	6	For Private Functions such as weddings, discos or parties, the hire charge is payable at the time of booking together with a Security Deposit of equal value. Private functions where alcohol is to be retailed will only be booked if the Hirer agrees to use bar/supervisor staff supplied by or approved by the Leigh Village Hall Management Committee.
	7	Bookings for February 2011 onwards can be taken at the Booking Secretary's discretion but charges will be subject to review in January 2011.

Leigh Village Hall Bookings Secretary

Paul Orchard
Deepwell Cottage
Three Gates
Leigh DT9 6JQ
Tel: 01963 210619
email: paulandmorag@gmail.com

Lvhbc 2010.5

Treasurer, Leigh Village Hall Trust

Registered Charity No. 301144
Duncan Moore
Windhurst
Leigh DT9 6JQ
Tel: 01963 210154
email: duncancmoore@aol.com

LEIGH NEW VILLAGE HALL CHARGES 1 Feb. 2010 - 31 Jan. 2011

There are 3 categories of users:

A	Residents of Leigh, Local Clubs, and those living in the Wriggle Valley Benefice. (Batcombe, Chetnole, Hermitage, Hilfield, Ryme Intrinsic and Yetminster).
B	People living outside the Benefice, Outside Clubs, and Non-profit Organisations.
C	Commercial Organisations and Government - Hire charges to be quoted by the Treasurer.

Hirer, Location & Type of Event	Leigh/Wriggle Valley Residents & Local Clubs		Other Users/Clubs & Non-profit organisations	
	Session	Extra Hour	Session	Extra Hour
Main Hall	£18	£6	£28	£10
Committee Room	£15	£5	£24	£8
Kitchen - full use, additional charge	£25	£8	£39	£13
Whole Hall & Kitchen (full use)	£60 per session		£95 per session	
Private Parties/Dances/Discos Set up from 2 pm, full use of kitchen	£120 Plus £120 security Deposit		£190 Plus £190 Security Deposit	
Children's Parties	£18	£6	£28	£10
Conferences/events Incl. Hall & Committee Room	£33	£11	£52	£18
Weddings from set-up Friday 1 pm to clear-up Sunday 1 pm	£350 Plus £350 Security Deposit		£850 Plus £850 Security Deposit	
Bar/supervisor staff when alcohol retailed in evening	£80		£120	

Notes	1	Sessions are: 10 am - 1 pm, 2 pm - 5 pm, 7 pm - 10 pm.
	2	Extra hours can be booked at rates shown above, at the Booking Secretary's discretion.
	3	Lunch time meetings (12 noon to 3 pm) can be booked at the relevant session rates, at the Booking Secretary's discretion.
	4	Charges include use of the kitchen for serving tea/coffee/soft drinks and snacks. For food preparation add the Kitchen Full Use charge.
	5	Hire Charges for the Main Hall and Committee Room are payable on the day of the event, except for Private Functions (see 6) , or can be invoiced by prior arrangement.
	6	For Private Functions such as weddings, discos or parties, the hire charge is payable at the time of booking together with a Security Deposit of equal value. Private functions where alcohol is to be retailed will only be booked if the Hirer agrees to use bar/supervisor staff supplied by or approved by the Leigh Village Hall Management Committee.
	7	Bookings for February 2011 onwards can be taken at the Booking Secretary's discretion but charges will be subject to review in January 2011.

Leigh Village Hall Bookings Secretary

Paul Orchard
Deepwell Cottage
Three Gates
Leigh DT9 6JQ
Tel: 01963 210619
email: paulandmorag@gmail.com

Lvhbc 2010.5

Treasurer, Leigh Village Hall Trust

Registered Charity No. 301144
Duncan Moore
Windhurst
Leigh DT9 6JQ
Tel: 01963 210154
email: duncancmoore@aol.com