

LEIGH PARISH COUNCIL

Agenda of a Parish Council Meeting to be Held at Leigh Village Hall at 7-30pm on Tuesday 17th July 2018

ITEM NO	AGENDA ITEM	LEAD BY:
	Opening Remarks. Opportunity for any Leigh parish residents present to raise issues for Parish Council's future consideration.	Chairman
1.	Apologies for Absence	Clerk
2.	Declarations of Interest	Councillors
3.	VILLAGE AGM MINUTES To consider Draft Minutes of May Annual General Meeting. Pending circulation and display. 3.1. Village Annual General Meeting Draft Minutes. Formal approval will be at the 2019 AGM	Chairman
4.	LEIGH PARISH COUNCIL MINUTES To Formally agree Minutes of Previous Leigh Parish Council Meeting – circulated and displayed. 4.1. Chairman to sign. 4.2. Matters Arising that are not already on this meeting's agenda	Chairman
5.	FINANCES – OVERVIEW To review current Financial status. End of FY 2017/18 balances attached as circulated.	Chairman
6.	AWARD OF GRANTS 6.1. To consider an Award of a Grant to the Leigh Parish Church Fabric Fund 6.2. To consider an Award of a Grant to NORDCAT transport. <i>In January (Item 8.1), County Councillor Penfold had agreed to investigate how this initiative is principally funded.</i>	Cllr Dixon CC Penfold
7.	FOOTPATHS 7.1. Background. At the May meeting, the PC declined to pay an invoice of £1322 for new gates that was well above the sum previously agreed (Minutes of January 2018, item 10.1). 7.2 Trevor Evans has consequently asked the supplier for two separate invoices: <ul style="list-style-type: none"> • Four gates, agreed to be funded by Leigh PC in FY 17/18 (c.£540). These gates have already been installed, but not yet correctly invoiced • Three gates for funding by Leigh PC in FY 18/19 (c.£500) 	Chairman Rachael Graham

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	<p>7.3. Note: In addition to the above 7 gates funded/to be funded by Leigh PC, the Dorset CC initiative to encourage use of footpaths by less mobile people has:</p> <ul style="list-style-type: none"> • Provided a further 4 gates, free of charge to Leigh PC (Minutes of May 2017, item 11.1) in FY 217/18. These have all been installed. • offered (yet to be confirmed), free of charge to Leigh PC, a further 3 gates in FY 18/19 <p>7.4. To authorized payment of invoices (when received) for gates as per 7.2 above</p>	
8.	<p>PLAYPARK</p> <p>8.1 To receive an update on the progress to date on the Playpark re-location project (which includes the making good of its current site), and associated fundraising.</p> <ul style="list-style-type: none"> • 4 documents circulated with Agenda <p>8.2 To endorse the Playpark Committee’s choice of preferred prime contractor for the playpark’s relocation.</p> <p>8.3 To provisionally agree to underwrite the identified costs to date (in order to enable a fully detailed, final work schedule and exact total costs to now be worked up with the preferred prime contractor, and with other smaller contractors as applicable).</p> <p>8.4 To ask the Playpark Committee to submit to the Parish Council Meeting on 18 September 2018:</p> <ul style="list-style-type: none"> • the above detailed final work schedules and agreed costs. • confirmation of the agreed start date for the prime contractor, and anticipated completion date. • detail what is <i>not</i> included in the above contracts, and how any such omissions will be resolved, and by approximately when. • the total sum that all Playpark fundraising is anticipated to have raised by 30 September. <p>8.5 To note that, subject to the above satisfactory submission, the Parish Council will intend at its 18 September meeting to agree the re-location contracts.</p> <p>8.6 To agree to allocate £2000 to the Playpark sub-account; and to allocate a further £2000 to the Playpark sub-account once the second installment of the precept is received from WDCC.</p>	<p>Cllr Bugler</p> <p>Julia Jepson</p>

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9.	<p>NEIGHBOURHOOD PLAN</p> <p>To receive an update on the development of the Neighbourhood Plan</p> <p style="padding-left: 40px;">9.1. To clarify the position with regard to the apparent overspend of £249.80 in FY 17/18 by the Neighbourhood Pan account</p>	Cllr Scutt
10.	<p>PLANNING</p> <p>To consider Planning Matters.</p> <p>CIL associated funds (circa £680) are notified as available (due from development in South Street), although formal note awaited.</p>	Clerk / Cllr West
11	<p>FLOOD ALLEVIATION</p> <p>To receive an update on the Leigh Flood Alleviation Project</p> <ul style="list-style-type: none"> • See note circulated with agenda 	Chairman
12	<p>WARDING</p> <p style="padding-left: 40px;">12.1. 11 June 2018 - Warding Meeting Back Brief.</p> <p style="padding-left: 40px;">12.2. Consultation response due by 27 July 2018</p>	Cllr Bugler
13	<p>WELCOME PACK</p> <p>To consider a possible way forward for the Leigh 'Welcome Pack'</p>	Cllr West
14.	<p>GDPR</p> <p>To update on General Data Protection Regulation (GDPR) as it applies to a small Parish Council. See mail circulated with agenda.</p>	Chairman
15.	<p>APPROVAL OF PAYMENTS</p> <p>To approve the following invoices and payments:</p> <p style="padding-left: 40px;">15.1. Clerk's Salary & Expenses.</p> <p style="padding-left: 80px;">15.1.1. Salary for 9 weeks (15 May – 16 July): £336.28</p> <p style="padding-left: 80px;">15.1.2. Expenses (hard drive and case for inclusion as a Parish asset) £67.98</p> <p style="padding-left: 40px;">15.2. Playground: Professional fees and Land Registry payment (to be paid from Playground sub-account). £160.00</p> <p style="padding-left: 40px;">15.3. Grant to Leigh (St Andrew) Fabric Fund. FY 18/19 Churchyard Grant (FY 17/18: £500) held over from previous meeting pending investigation.</p> <p style="padding-left: 40px;">15.4. DAPTC. Annual Membership Subscription (due mid-August) £150 last year.</p> <p style="padding-left: 40px;">15.5. Funding of Gates. To pay invoices when correct versions received.</p>	Chairman

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16	CORRESPONDENCE RECEIVED. <ul style="list-style-type: none">• CIL Survey. Completed 29 June 2018.• 2018 Commemoration Grant deadline	Clerk
17	ITEMS OF AN URGENT NATURE – SUBJECT TO CHAIRMAN’S APPROVAL	
18	DATES OF NEXT MEETINGS: <ul style="list-style-type: none">• Tuesday 18 September 2018 7-30pm at Village Hall• Tuesday 20 November 2018 – 7-30pm at Village Hall• 2019 dates notionally based on 3rd Tuesday at 7-30pm:<ul style="list-style-type: none">○ 15th January 2019○ 19th March 2019○ 21st May 2019; linked with Village AGM○ 16th July 2019	Chairman