

LEIGH VILLAGE HALL CHARGES

1 Sept. 2018 – 31 Aug. 2019

There are 3 categories of Users

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| A | Residents of Leigh, Local Clubs, and those living in the old Wriggle Valley Benefice villages of Batcombe, Chetnole, Hermitage, Hilfield, Ryme Intrinsica and Yetminster. |
| B | People living outside the old Benefice, Outside Clubs, and Non-profit Organisations. |
| C | Commercial Organisations and Government – Hire Charges to be quoted by the Treasurer. |

| Hirer, Location & Type of Event | Leigh, Wriggle Valley Residents & Local Clubs | | Other Users/Clubs, & Non-profit Organisations | |
|--|---|------------|---|------------|
| | Session | Extra Hour | Session | Extra Hour |
| Main Hall | £22.00 | £7.00 | £45.00 | £15.00 |
| Committee Room | £18.00 | £6.00 | £37.00 | £13.00 |
| Kitchen – full use, additional charge | £17.00 | £6.00 | £36.00 | £12.00 |
| Whole Hall & Kitchen- full use | £57 per session | | £120 per session | |
| Private Parties/Dances/Discos – set up from 2pm, Full use of Kitchen | £145 plus £145 security deposit | | £300 plus £300 security deposit | |
| Children's' Parties | £22.00 | £7.00 | £45.00 | £15.00 |
| Conferences/Events (Inc. Hall & Committee Room) | £40.00 | £13.00 | £80.00 | £27.00 |
| Weddings (from set-up Friday 1pm to clear-up Sunday 1pm. | £440 plus £440 security deposit | | £1420 plus £1420 security deposit | |
| Bar/Supervisor Staff (when alcohol served in evening) | £95.00 | | £180.00 | |

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| Notes | 1 | Sessions are 10am – 1pm, 2pm – 5pm, and 7pm – 10pm. |
| | 2 | Extra hours can be booked at rates shown above (at the Booking Secretary's discretion). |
| | 3 | Lunch time Meetings (12 noon to 3pm) can be booked at the relevant rates (at the Booking Secretary's discretion). |
| | 4 | Charges include use of the Kitchen for serving tea/coffee/soft drinks and snacks, plus use of the microwave. Add the Kitchen Full Use Charge for food preparation using the gas/electric cooker. |
| | 5 | Hire Charges for the Main Hall and Committee Room are payable on the day of the Event (except for Private Functions – see Note 6 below) or can be invoiced by prior arrangement. |
| | 6 | For Private Functions, such as Weddings, Discos or Parties, 50% Hire Charge is payable at the time of booking, which is non-refundable. Private Functions where alcohol is to be retailed will only be booked if the Hirer agrees to use Bar/Supervisor Staff supplied or approved of by the Leigh Village Hall Management Committee. |
| | 7 | Bookings for Sept. 2019 onwards can be taken at the Booking Secretary's discretion, but charges will be subject to review in Aug, 2019. |

Leigh Village Hall Bookings Secretary
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LVHMC
 12 08 2018

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