

# LEIGH PARISH COUNCIL

## Agenda of a Parish Council Meeting to be Held at Leigh Village Hall at 7-30pm on Tuesday 17<sup>th</sup> September 2019

ITEM NO	AGENDA ITEM	LEAD BY:
	Opening Remarks. Opportunity for any Leigh parish residents present to raise issues for Parish Council future consideration.	Chairman
1.	Apologies for Absence: Cllr Dixon	Clerk
2.	Declarations of Interest – if applicable	Councillors
3.	<b>LEIGH PARISH COUNCIL MINUTES</b> To Formally agree Minutes of Previous Leigh Parish Council Meeting on 16 July 2019 – circulated and displayed (attached) 3.1. Chairman to sign. 3.2. Matters Arising that are not already on this meeting's agenda	Chairman
4.	<b>FINANCES – OVERVIEW</b> To review current Financial status based: <i>Current FY 2019/20 balances as at bank reconciliation end August 2019 - attached.</i> 4.1. New NALC Model Financial Regulations for use to update current LPC Financial regulations dated January 2018.	Chairman
5.	<b>PAYMENTS SCHEDULE.</b> As attached schedule in meeting to include: 5.1. Payments made since previous meeting. Value: £433.56, to confirm, and retrospective agreement. 5.2. Invoices held for payment (and cheques raised). Value at 5 Sep '19 £407.44 plus at least another invoice to be documented, for authorization of payment in meeting. 5.3. Projected payments, for pre-authority, before next meeting.	Parish Clerk
6.	<b>AUDIT.</b> Update about F/Y 18/19 accounts with external audit as at 5 September 2019. 6.1. Previous year's accounts will still be available at meeting venue for inspection if requested. 6.2. Internal Audit letter of appointment (Matter arising/held over)	Parish Clerk
7.	<b>VILLAGE GREEN PROJECT.</b> Project Update 7.1. Sub-Committee – volunteer(s) 7.2. Draft Policy Statement (Chairman circulated before	Chairman Cllr Scutt

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	meeting for comment.) 7.3. Draft Action Plan (Circulated before meeting for comment.) 7.4. Risk and Asset Registers 7.5. Annual rent per acre for agricultural purposes. 7.6. Fencing	
8.	<b>PLAYPARK</b> To receive an update on the progress to date on the Playpark Project. 8.1. Additions to inventory – A/R	Cllr Bugler
9.	<b>PLANNING</b> To consider Planning Matters. Listed on public planning site, most recent on schedule TBC at meeting.	Parish Clerk
10	<b>CANDLE AUCTION</b> Correspondence between Chair of Trustees and Mr and Mrs Wilson (Circulated to LPC)	Chairman
11	<b>LITTER BINS</b>	Chairman
12	<b>CORRESPONDENCE RECEIVED.</b> In Meeting as required currently: 12.1. Email 3 Sep 19: Scottish & Southern Electricity Networks Resilient Communities Fund about resilience funding request. 12.2. Emailed letter canvassing opinion about future building Chetnole Road. 12.3. LPC Dates for 2020 Booked Plus other as received by meeting	Chairman       Clerk
13	<b>DATES OF NEXT MEETINGS:</b> LPC meetings run based on the third Tuesday bi-monthly per odd numbered / alternate month. The following meeting dates are booked: 17 September 2019 and 19 November 2019 13.1. The Village Hall is booked for LPC meetings in 2020: 21 January; 17 March; 19 May (incl: AGM at 19:00); 21 July; 15 September; 17 November 2020. All Tuesdays at 19:30.	Chairman       Parish Clerk

Issued 5 September 2019

B P HARRISON Clerk to LPC