

# LEIGH PARISH COUNCIL

## Agenda of a Parish Council Meeting (including Parish Council Annual General Meeting) to be Held on-line at 7-30pm on Tuesday 12<sup>th</sup> May 2020.

Members of the public may observe / attend the meeting as usual. Please contact the Parish Clerk on [leigh@dorset-aptc.gov.uk](mailto:leigh@dorset-aptc.gov.uk) , no later than 6pm before, for the link to the meeting if you wish to attend.

ITEM NO	AGENDA ITEM	LEAD BY:
	<u>Opening Remarks.</u>	Chairman
<b>Annual Meeting Items for Leigh Parish Council</b>		
1	<u>Elections and Declarations.</u> 1.1. Election of Chairman and Vice-Chairman 1.2. Confirmation of Parish Council Members	Chairman
2.	<u>Finances and Accounts 1 April 2019/ 31 March 2020</u> Annual Governance and Accountability Return (Part 3 as the income / expenditure exceeds £25K) is prepared to reflect Leigh Parish Accounts for the previous Financial Year and been submitted for internal audit, in advance of the meeting. These accounts are available for examination, within distancing requirements. It is proposed that Leigh Parish Council:  <ol style="list-style-type: none"> <li>1. Approve its End of Year accounts for 2019/20</li> <li>2. Approve the (page 4 of 6) Governance Statement</li> <li>3. Approve the Accounting Statements (page 5 of 6) for External Audit Document for year ended 31 March 2019</li> <li>4. Review and approve the <b>LPC Asset Register</b> for year ended 31 March 2020</li> <li>5. Review and approve the <b>LPC Risk Assessment</b> for year ended 31 March 2020</li> <li>6. Appointment of Internal Auditor for 2020/21</li> </ol>	Chairman and Parish Clk
4.	<u>Review of Standing Orders.</u> Annual review of Parish Standing Orders currently dated 20 May 2014 based on the December 2013 NALC template document (since updated)	Chairman
5.	<u>Dorset APTC.</u> Parish Membership of DAPTC and to appoint representation, if any. Based on previous years. Membership subscription still to be invoiced held over.	Parish Clk
6.	<u>Appointment of Committee(s) and Lead Representatives.</u> Following areas of interest and activity to be represented, including but not exclusively – current incumbents noted:  <ul style="list-style-type: none"> <li>• Boyle’s Trust: Current Trustee - Christopher Fox</li> </ul>	Chairman

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ITEM NO	AGENDA ITEM	LEAD BY:
	<ul style="list-style-type: none"> <li>• Finger Posts: Graham Fudge</li> <li>• Flooding: Cllr Alan Bennett</li> <li>• Footpaths: Rachel Graham</li> <li>• Leigh Parish Church (St Andrew's) – Cllr Dixon</li> <li>• Neighbourhood Plan: TBC</li> <li>• Transport / NORDCAT: Cllr Cate Dixon</li> <li>• Planning: Cllr Cate Dixon</li> <li>• Play Park: Committee / Cllr Bugler</li> <li>• Village Green: Cllr Scutt</li> <li>• Village Hall: Cllr Scutt</li> </ul>	
	<b><u>PARISH COUNCIL MEETING</u></b>	
1.	Apologies for Absence:	Clerk
2.	Declarations of Interest:	Councillors
3.	<p><b>LEIGH PARISH COUNCIL MINUTES</b></p> <p>To Formally agree Minutes of Previous Leigh Parish Council Meeting 17 March 2020 – circulated and displayed.</p> <p style="padding-left: 40px;">3.1. Chairman to sign (circulated hard copy)</p> <p style="padding-left: 40px;">3.2. Matters Arising that are not already on this meeting's agenda.</p>	Chairman
4.	<p><b>FINANCES OVERVIEW: Current Year and Budget</b></p> <p>Spreadsheet for current year – being circulated</p> <p style="padding-left: 40px;">4.1. <u>Insurance Renewal</u>: Review for renewal due by 1 June 2020</p>	Chairman
5	<p><b>APPROVAL OF PAYMENTS</b></p> <p>Schedule of agreed payments made since previous meeting and payments for agreement attached for consideration in meeting. Subject to post-meeting distancing arrangements to sign off.</p>	Parish Clk
6	<b>PLAYPARK UPDATE</b>	Cllr Bugler
7.	<p><b>VILLAGE GREEN UPDATE</b></p> <p>7.1. Fencing and Pedestrian Gates</p> <p style="padding-left: 40px;">7.1.1. Removal of fence adjacent to footpath</p> <p>7.2. Dog bag dispensers</p> <p>7.3. Litter Bins</p> <p>7.4. Signage</p>	Chairman

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ITEM NO	AGENDA ITEM	LEAD BY:
	7.5. Grass Cutting 7.6. Opening Party	
8	<b>SURFACE WATER FLOODING</b> To address run-off from Village Green through adjacent properties.	
9	<p><b>PLANNING</b></p> <p>To consider Planning Matters. Change of publication from Blackmore Vale Magazine to Western Gazette. Following changes since previous meeting:</p> <ul style="list-style-type: none"> <li>• WD/D/20/000941 &amp; 000942: Lower Totnell Farm DT9 6HT, changes to old dairy building to increase accommodation. Circulated 5 May '20. Consultation ends 30 May '20</li> <li>• WD/D/20/000934: Totnell House South – DT9 6HT. Planning permission erection of ancillary music room and accommodation. Circulated for comment. Consultation ends 23 May 2020.</li> <li>• WD/D/20/000865 &amp; 000866: Whitehall Farm DT9 6JG. Planning permission for single storey, rear extension, internal alterations plus works to facilitate. Circulated 5 May '20. Consultation ends 30 May '20</li> <li>• WD/D/20/000603: Holmbushes (adjoining parish) Extension – response lodged.</li> <li>• WD/D/20/000311: Land east of Holly Tree Hse, Chetnole Road. Outline planning for 3 houses. LPC Responses lodged to primary and follow up.</li> <li>• WD/D/19002700 Guyers Cottage DT6 6HL. Alterations to windows. Approved 15 April 2020.</li> </ul>	Parish Clk
10	<b>COVID -19</b>	
11.	<b>CORRESPONDENCE RECEIVED.</b>	Parish Clk
12	<b>ITEMS OF AN URGENT NATURE – SUBJECT TO CHAIRMAN'S APPROVAL</b>	Chairman
13	<p><b>DATE(S) OF NEXT MEETINGS:</b></p> <p>Next Scheduled LPC meeting at 7-30pm on Tuesday 21 July 2020, subsequent meetings (Hall booked) are: 15 September and 17 November 2020. Arrangements to be agreed.</p>	Chairman