

LEIGH VILLAGE HALL CHARGES

1 Sept. 2020 – 31 Aug. 2021

There are 3 categories of Users

A	Residents of Leigh, Local Clubs, and those living in the old Wriggle Valley Benefice villages of Batcombe, Chetnole, Hermitage, Hilfield, Ryme Intrinsica and Yetminster.
B	People living outside the old Benefice, Outside Clubs, and Non-profit Organisations.
C	Commercial Organisations and Government – Hire Charges to be quoted by the Treasurer.

Hirer, Location & Type of Event	A Leigh, Wriggle Valley Residents & Local Clubs		B Other Users/Clubs, & Non-profit Organisations	
	Session	Extra Hour	Session	Extra Hour
Main Hall	£22.00	£7.00	£45.00	£15.00
Committee Room	£18.00	£6.00	£37.00	£13.00
Kitchen – full use, additional charge	£17.00	£6.00	£36.00	£12.00
Whole Hall & Kitchen- full use	£57 per session		£120 per session	
Private Parties/Dances/Discos – set up from 2pm, Full use of Kitchen	£145 plus £145 security deposit		£300 plus £300 security deposit	
Children's' Parties	£22.00	£7.00	£45.00	£15.00
Conferences/Events (Inc. Hall & Committee Room)	£40.00	£13.00	£80.00	£27.00
Weddings (from set-up Friday 1pm to clear-up Sunday 1pm.	£440 plus £440 security deposit		£1420 plus £1420 security deposit	
Bar/Supervisor Staff (when alcohol served in evening)	£95.00		£180.00	

Notes	1	Sessions are 10am – 1pm, 2pm – 5pm, and 7pm – 10pm.
	2	Extra hours, outside session times, can be booked at rates shown above (at the Booking Secretary's discretion).
	3	Lunch time Meetings (12 noon to 3pm) can be booked at the relevant rates (at the Booking Secretary's discretion).
	4	Charges include use of Kitchen for serving tea/coffee/soft drinks and snacks, plus use of the microwave. Add Kitchen Full Use Charge for food preparation using the dual fuel cooker.
	5	Hire Charges for the Main Hall and Committee Room are payable on the day of the Event (except for Private Functions – see Note 6 below) or can be invoiced by prior arrangement.
	6	For Private Functions, such as Weddings, Discos or Parties, 50% Hire Charge is payable at the time of booking, which is non-refundable. Private Functions where alcohol is to be retailed will only be booked if the Hirer agrees to use Bar/Supervisor Staff supplied or approved of by the Leigh Village Hall Management Committee.
	7	Bookings for September 2020 onwards can be taken at the Booking Secretary's discretion, but charges will be subject to review in August 2021.

Leigh Village Hall Bookings Secretary

Diana West
Pound Farm,
Back Drove,
Leigh DT9 6JD
Tel: 01935 873642
email: banjo_dianawest@hotmail.com

LVHMC
17 08 2020

Treasurer, Leigh Village Hall Trust

Registered Charity No. 301144
Duncan Moore
Windhurst,
Leigh DT9 6JQ
Tel: 01963 210154
email: duncancmoore@aol.com