

LEIGH PARISH COUNCIL

Agenda of a Parish Council Meeting (including Parish Council Annual General Meeting) at 7-30pm, or on completion of Parish AGM if later, on Tuesday 18th May 2021 in Leigh Village Hall.

Members of the public may observe / attend the meeting, subject to current social distance rules

ITEM NO	AGENDA ITEM	LEAD BY:
	<u>Opening Remarks.</u>	Chairman
Annual Meeting Items for Leigh Parish Council		
1	<u>Elections and Declarations.</u> 1.1. Confirmation of Parish Council Members 1.1.1. Co-option(s) 1.2. Election of Chairman and Vice-Chairman	
2.	<u>Finances and Accounts 1 April 2020/ 31 March 2021</u> Annual Governance and Accountability Return (Part 3 as the income / expenditure exceeds £25K) is prepared to reflect Leigh Parish Accounts for the previous Financial Year and has been submitted for internal audit, completed TBC May 2020. These accounts are available for examination. It is proposed that Leigh Parish Council: <ol style="list-style-type: none"> 1. Approve its End of Year accounts (2020/21) 2. Approve the (page 4 of 6) Governance Statement 3. Approve the Accounting Statements (page 5 of 6) for External Audit Document for year ended 31 March 2021 4. Review and approve the LPC Asset Register for year ended 31 March 2021 (Basis for insurance) 5. Review and approve the LPC Risk Assessment for year ended 31 March 2021 Appointment of Internal Auditor for 2021/22	
4.	<u>Review of Standing Orders and Regulations.</u> Annual review of Parish Standing Orders currently dated 20 May 2014 based on the December 2013 NALC template document (since updated)	
5.	<u>Dorset APTC.</u> To confirm Parish membership of DAPTC and to appoint representation, if any. (Membership subscription TBC.)	
6.	<u>Appointment of Committee(s) and Lead Representatives.</u> Following areas of interest and activity to be represented, including but not exclusively – current incumbents noted: <ul style="list-style-type: none"> • Boyle's Trust: Current Trustee - Christopher Fox • Finger Posts: Cllr A Bennett, with appointed champion: Graham Fudge • Climate Change Initiatives: Cllr C Dixon • Flooding: Cllr A Bennett • Highways & Byways incl: Footpaths: Cllr A Ward /Rachel 	

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	<p>Graham</p> <ul style="list-style-type: none"> • Leigh Parish Church (St Andrew's) – Cllr C Dixon • Neighbourhood Plan: TBC • Transport / NORDCAT: Cllr C Dixon • Planning: Cllr C Dixon • Play Park: Cllr Scutt. Julia Jepson appointed champion. • Village Green: Cllr A Ward • Village Hall: Cllr S Scutt • Community Speed Watch: Cllr C Dixon • Defibulator: appointed champion Graham Bugler • Annual litter clear up appointed champion Paul Orchard • Candle Auction appointed champion Gordon Morris 	
	<u>PARISH COUNCIL MEETING</u>	
1.	Apologies for Absence:	Clerk
2.	Declarations of Interest:	Councillors
3.	<p>LEIGH PARISH COUNCIL MINUTES</p> <p>To Formally agree Minutes of Previous Leigh Parish Council Meeting 17 March 2020 – circulated and displayed.</p> <p>3.1. Chairman to sign (circulated hard copy)</p> <p>3.2. Matters Arising that are not already on this meeting's agenda.</p>	Chairman
4.	<p>FINANCES OVERVIEW: Current Year 2021/22</p> <p>Spreadsheet for current year</p> <p>4.1. <u>Insurance Renewal</u>: Review for renewal due by 1 June 2020</p> <p>4.2. <u>Banking</u>. Matters arising from 20200915 Item 4.3 and 20201117 item 4.2 Leigh Parish Council to formally agree:</p> <p>4.2.1. Banking and cheque signatories</p> <p>4.2.2. For Council to operate on-line banking.</p>	Chairman
5	APPROVAL OF PAYMENTS – Schedule of agreed payments made since previous meeting and payments for agreement attached for consideration in meeting.	
6	<p>PLAYPARK UPDATE</p> <p>Safety inspection booked (TBC)</p>	Cllr Scutt
7.	<p>VILLAGE GREEN UPDATE</p> <p>7.1. Bench and Tree Donations</p>	Cllr Ward

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8.	<p>HIGHWAYS.</p> <p>8.1. <u>Community Speed Watch</u>. Consideration of re-establishment.</p> <p>8.2. <u>Speed Limit Extension</u>. Through Three Gates.</p> <p>8.3. <u>Consultation about road marking and traffic calming</u></p> <p>8.4. <u>Droves</u>. Bailey Drove</p> <p>8.5. <u>Finger Posts</u>. Update</p> <p>8.6. <u>Gritting</u>. With Parish winter weather plan.</p> <p>8.7. <u>Overgrowing Hedges</u>. (Proximity versus bird nesting limitations)</p>	<p>Chairman Cllr Dixon Chairman From AGM Chairman From AGM</p>
9	<p>PLANNING</p> <p>9.1. <u>To consider Planning Matters</u>.</p> <ul style="list-style-type: none"> • WD/D/21/000048 – Drummer’s Farm DT9 6JA. Change of use from agricultural land to campsite for 10x pitches with timber framed facility block, access track and 10 x parking spaces. Received late 16 Mar 2021. Request to extend consultation applied, ends 25 May 2021. Nil objection sent 6 April 2021. • WD/D/000121 – Greenham House Sherborne Road Leigh Dorset DT9 6HW Outline permission - Develop the land by the erection of 1 No. dwelling. (Outline application to determine access and layout). Leigh PC Response (opposed) sent 1 April 21. Still open for comment. <p>9.2. <u>Community Infrastructure Levy Income</u>. £9310 received in respect of build off Chetnole Road (15%). Use of CIL funds defined as per circulated docs.</p> <p>9.3. <u>Local Plan Response</u> as agreed (MOA)</p> <p>9.4. <u>Dorset National Park</u> Leigh PC response to Chris Loder MP enquiry.</p>	<p>Clerk Clerk Chairman Chairman</p>
10	COVID -19 Parish Update	
11.	CLIMATE EMERGENCY Any Update	Cllr C Dixon
12.	<p>CORRESPONDENCE RECEIVED.</p> <p>Chairman response ref. printer ink recycle scheme.</p>	Chairman
13	ITEMS OF AN URGENT NATURE – SUBJECT TO CHAIRMAN’S APPROVAL	
14	<p>DATE(S) OF NEXT MEETINGS:</p> <p>Next Scheduled LPC meeting at 7-30pm on Tuesday 20 July 2021, subsequent meetings (Hall booked) are: 21 September; 16 November 2021. Arrangements to be agreed as conditions at date.</p>	Chairman