

LEIGH PARISH COUNCIL

Agenda of the 12th July 2022 Leigh Parish Council meeting (7:00 PM) in Leigh Village Hall

	<u>Agenda items</u>
1.	Apologies for Absence
2.	Declarations of Conflict of Interest
3.	<p>LEIGH PARISH COUNCIL MINUTES</p> <p>Minutes of 18th May 2022 Leigh's Parish Council Meeting – previously circulated and displayed for comment. <i>To be formally approved and signed</i></p> <p>Matters arising:</p> <p>3.1 Co-option of new councillor: Steve Humphries has applied.</p> <p>3.2 Leigh website editor:</p> <p>After many years of service to the community, Russell Jepson is stepping down from the village's website editing (although will still provide the hosting platform). Solutions to be proposed, discussed and volunteer(s) from the public welcome to offer help at this moment.</p> <p>3.3 Public minute:</p> <p>Should anyone have a request of the parish council, a worry or a suggestion, they are welcome to do so within this time or to write leighparishclerk@gmail.com</p>
4.	<p>FINANCES OVERVIEW</p> <p>4.1. <u>Insurance Renewed</u>: A payment of 598.09 was made to renew the insurance until 31st of May 2023.</p> <p>4.2 <u>Internal Audit recommendations</u>. The new auditor made 13 recommendations regarding Leigh pc accounts.</p> <p>Action Plan for approval and adoption: Cllr J Dixon</p> <p>4.3. <u>2021/2 Financial Year-end accounts and AGAR review</u>: Signed AGAR and associated documents were sent to the external auditor 5 June.</p> <p>VAT reclaim for FY 2021-22 to be completed by clerk.</p> <p>4.4. <u>CIL expenditure</u>: Notwithstanding Recommendation 9 of the Internal Audit, proposal to continue to distribute as agreed at January meeting when budget was set.</p> <p>Dorset Council Community Infrastructure Levy (CIL) Guidance Note for Town & Parish 2020 states:</p> <p>- <i>Town and parish councils must use the CIL receipts they receive to support the development of their area, or part of the area. They can fund the following: "The provision, improvement, replacement, operation or maintenance of infrastructure needed to support development."</i></p>

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	<p><i>- Anything else that helps to address the demands that new development is placing on their area.</i></p> <p>4.5 <u>Rental of land</u>: Payment for 2021 and 2022 for Grey's field (2 acres south of Village Green) has been received.</p> <p>4.6 Invoice to be raised to Village Hall committee for payment of their share of bin collection (50% of £282 = £141).</p>
5	<p>APPROVAL OF PAYMENTS</p> <p>5.1. Pre-authorised payments made since previous meeting:</p> <ul style="list-style-type: none">- T A Holder: Paid £330.00 for March and April's grass cutting.- Milborne Port Computer: Paid £540.00 for the village clerk's laptop.- B Harrison: Paid £263.97 and £83.52 for her last clerk pay and expenditures respectively.- DAPTC: Paid £49.00 for J. Dixon's training.- (ROSPA) Playsafety Limited: Paid £92.40 for the playpark inspection.- Liberty Dairy: Paid £120.00 for the Jubilee lunch's ice cream.- Barfoot Bouncers – Bouncy Castles: Paid £70.00 for the Jubilee lunch's bouncy castle rental.- Zurich Municipal: Paid 598.09 out of the 600 pre-allocated for insurance renewal (1st June 2022 to 31st May 2023). <p>5.2. The following payments are to be approved:</p> <ul style="list-style-type: none">- Grass cutting for May and June + Jubilee cutting: TA Holder £220.00 + 220.00 + £75.00 = £515.00- Jubilee expenditures: Leigh Pop Inn £150.62- Jubilee expenditures: Little Leigh Store £TBC- New Clerk (A Mahot) Induction training: DAPTC £35.00 (Due 21st August)- Clerk expenses: A Mahot £4.50- Clerk salary 5th May to 5th September (at £180.11 per month): A Mahot £360.22 to be paid (for May and June) as soon as HMRC account and deductions have been sorted out. The subsequent (2) transactions of £180.11 to be made on the 5th of August and September, for each month worked as a clerk. <p>5.3. Awaiting invoices for:</p> <ul style="list-style-type: none">-
6.	<p>AUTHORISATION OF BANKING ARRANGEMENTS</p> <p>6.1. Update to parish banking signatories/ authorities on change of personnel.</p>

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	<ul style="list-style-type: none"> - Signatories removed: Beverly Harrison, Sandra Scutt - Signatories approved for cheque signing: Cllrs A Bennett and C Dixon (as per current arrangements). Parish clerk/RFO Amélie Mahot and Cllr M Reed added, awaiting Lloyd Bank's confirmation. - Administrator (Beverly Harrison) removed - Electronic Banking Limits: to be discussed <p>6.2. Circulation of bank statements: Clerk to ensure that copy of Leigh parish council electronic bank statement to be circulated online to all councillors monthly, date to be confirmed at July meeting Update: Still awaiting access to bank account and communications from Lloyd.</p>
7	<p>PLAYPARK UPDATE</p> <p>7.1. RoSPA Playsafety paid (<i>as mentioned in item 5.1</i>), but report was to be reviewed.</p> <p>7.1.2 Update on repairs recommended by report.</p> <p>7.2. Future equipment project: Cllr Adey's update on ideas for future equipment purchase</p>
8.	<p>VILLAGE GREEN UPDATE</p> <p>No updates.</p>
9.	<p>HIGHWAYS AND FOOTPATHS</p> <p><u>Three Gates speed limit application.</u> Ongoing. Awaiting conclusion of 4-5 week additional traffic survey.</p>
10	<p>PLANNING</p> <p>Previously discussed: P/HOU/2022/02752 – Planning permission for double garage at Droverside, Totnell – DT9 6HT. Parish Council (consolidated) response by 27 May 2022 and consideration in meeting. Circulated.</p> <p>It was agreed that there was No objection from Parish council. Associated record was sent by clerk.</p> <p>New application: P/HOU/2022/03570 – Planning permission for a wider vehicular access at The Old Post Lodge, Chetnole Road (DT9 6HL). Circulated to council members pre-meeting as response required by 5th July 2022. No objections from Parish council. Associated record was sent by clerk.</p>
11.	<p>PARISH CLIMATE CHANGE INITIATIVE UPDATE</p> <p>1st and 2nd talks took place on Thursday 17th May, 'All that Rubbish', and Thursday 16th June, 'Local Farming'. Successful evenings!</p> <p>At the time of this publication, we are looking forward to the Wildlife Trust talk (Leigh Village Hall, 7th July at 8 pm.</p> <p>Next talks to be decided. Intention of Leigh Pop Inn's presence to be clarified.</p>

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	Hugh Fearnley-Whittingstall, celebrity chef and campaigner on food and environmental issues, will be the speaker at the Leigh Talks! event on 13th October.
12.	CORRESPONDENCE RECEIVED. 12.1 HMRC: Documents to continue setting up accounts as employer.
13	ITEMS OF AN URGENT NATURE – SUBJECT TO CHAIRMAN’S APPROVAL
14	DATE(S) OF NEXT MEETINGS: The next LPC meeting will be at 7-00pm on Tuesday 13 September Subsequent meetings (all at 7:00 PM): 8 November; 10 January 2023; 14 March. Clerk still to ensure hall booked accordingly and send invitation to M Penfold.