

Agenda of Leigh Parish Council Annual Meeting

Tuesday 12th May 2026 at 7:30pm at Leigh Village Hall

ITEM NO	AGENDA ITEM	LEAD BY:
1	Opening Remarks	Chair
2	Apologies for Absence	Clerk/ Chair
3	Register of interest Annual reminder to parish councillors to refresh their details with Dorset Council if necessary	Chair
4	<u>Elections</u> Election of Chairman and Vice-Chairman of Leigh parish council. To elect for the period 12 th May 2026 – 11 th May 2027: a. Chairman of Leigh parish council. b. Vice Chairman of Leigh parish council. c. Declaration of office to be signed (Chair)	Current Chair
5	<u>Finances and Accounts 1 April 2025 - 31 March 2026</u> Subject to completion of internal audit: Annual Governance and Accountability Return (AGAR): On completion of internal audit, the Leigh parish council accounts will be circulated for public examination. It is proposed that Leigh Parish Council: 5.1 Approve the Leigh PC End of Year accounts (2025/26) – see attachment. 5.2 Approve the (page 4 of 6) Governance Statement – see attachment 5.3 Agree provisional internal Audit arrangements for 2026/27 – to re-appoint Barker-Fox Associates.	Clerk

6	<p><u>Review of Standing Orders and Direct Debits</u></p> <ul style="list-style-type: none"> • Review of standing orders and direct debits from the bank account. Sarah Brockway - £20 per month to administer payroll Lloyds Bank - £4.25 per month service charge 	Clerk
7	<p><u>Review of Parish Council Standing Orders and Regulations</u></p> <ul style="list-style-type: none"> • Annual review of Parish Standing Orders (adopted November 2022). • Annual review of Financial Regulation 	Clerk
8	<p><u>Dorset APTC</u></p> <p>To confirm continuation of Leigh's membership of DAPTC</p>	Clerk
9	<p><u>Appointment of Committee(s) and Lead Representatives</u></p> <p>Specific areas of interest and activity to be the representative for Leigh parish council (current appointments as indicated):</p> <ul style="list-style-type: none"> • Boyle's Trust: Current Trustee - Christopher Fox • Climate Change Initiatives representative: Cate Dixon • Rivers and flooding: Cllr Vincent • Highways & Byways including footpaths: <ul style="list-style-type: none"> ○ Appointed representative Cllr Stewart • Leigh Parish Church (St Andrew's): Cllr Bennett • Neighborhood Plan: No appointment • Transport: Cllr Taylor • Play Park: Cllr Humphries • Village Green: Cllr Humphries • Village Hall: Cllr Taylor • Community Speed Watch: <ul style="list-style-type: none"> ○ Appointed representative TBC • Defibrillator: Appointed representative Graham Bugler • Annual litter pick: Appointed representative Andrew Little • Candle Auction: Appointed representative: TBC • Planning: No appointment 	Chair
10	<p><u>Date of next Meeting :</u></p> <p>Next annual parish council meeting at 7-30pm on Tuesday 11th May 2027.</p>	Chair

